

# **Elydale Elementary School**



**2015-2016**

## **Parent Involvement Policy Plan**

## **Elydale Elementary School Parent Involvement Policy**

Elydale Elementary School jointly developed this parental involvement policy in consultation with school personnel, community members, and parents. They adopted it on August 25, 2015. A list of committee members responsible for the writing of this policy can be found in Appendix A. This policy was distributed to parents of children and to the extent practicable, provided in a language the parents can understand. This policy shall be made available to the local community by being posted on the school web page and by being distributed to parents in a variety of ways. Examples are through distribution at orientation, at parent/teacher conferences, and through inclusion in the school newsletter. If the Title I Plan is not satisfactory to the parents of participating children, Elydale Elementary will review the noted changes and make changes accordingly.

This parent involvement plan will be updated annually to meet the changing needs of parents and the school.

## **Part 1 – POLICY INVOLVEMENT**

Elydale Elementary School will:

1. Convene an annual meeting on September 18, 2015 to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I and to explain the requirements of Title I, and the right of parents to be involved;
2. Offer a flexible number of meetings.
3. Involve parents, in an organized, ongoing, and timely manner, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan (if applicable);
4. Provide parents of participating children:
  - a) timely information about Title I programs;
  - b) a description and explanation of the curriculum in use at the school,
  - c) the forms of academic assessment used to measure student progress,
  - d) and the proficiency levels students are expected to meet; and
  - e) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and
5. If the school-wide program is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes

the plan available to the local educational agency.

## **SCHOOL-PARENT COMPACT PLAN**

Elydale Elementary School and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact plan will be in effect for 2015 -2016 school year.

### **REQUIRED SCHOOL-PARENT COMPACT PROVISIONS**

#### **School Responsibilities**

Elydale Elementary School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:

Elydale Elementary School teachers will provide high-quality instruction in the classroom by utilizing state resources available on the VDOE web site. These resources include, but are not limited to, the standards of learning, curriculum frameworks, blueprints, teacher resources and state released tests. Teachers will also create a classroom environment that will provide students with a physically and emotionally safe place to learn. Students will be encouraged to ask questions and

participate freely in their own learning without fear of embarrassment or ridicule.

2. Hold parent-teacher conferences (at least annually in elementary schools)

during which this plan will be discussed as it relates to the individual

child's achievement. Specifically, those conferences will be held:

Parent-teacher conferences will be held initially at orientation providing parents

and teachers an opportunity to get to know one another and express questions or

concerns related to the upcoming year. In addition, open house will be held

following the release of first quarter report cards to discuss parent/teacher

concerns. Parents and teachers will have an opportunity to schedule additional

conferences at any time as needed.

3. Provide parents with frequent reports on their children's progress.

Specifically, the school will provide reports as follows:

Elydale Elementary School will provide report cards relating every student's

progress four times each year, following the end of each quarter. The school will

also provide mid-quarter progress reports four and a half weeks into each quarter.

In addition, as a result of the new PowerSchool program, parents will have access

to their child's grades and progress daily via the internet. Another program available to

keep parents updated regarding their child's daily progress is ParentLink, an application

that can be downloaded on their phones and used to keep them up-to-date. These

programs will also enable parents and teachers to communicate as often as needed.

4. Provide parents reasonable access to staff. Specifically, staff will be available

for consultation with parents as follows:

Staff will be available for consultation each day fifteen minutes prior to the

beginning of the school day and for fifteen minutes at the conclusion of the school day. Classroom teachers are also available for consultation daily during their daily planning period. Parents need to schedule these meetings through the office. In addition, as a result of the availability of teacher e-mail through the PowerSchool program and ParentLink application, parents can access teachers at their convenience via e-mail.

5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:

Parents are given multiple opportunities to volunteer, participate, and observe classroom activities. Parents may work in classrooms by conferring with the teacher and discussing needs in the classroom. When planned by the classroom teacher and approved with the principal, parents may participate in classroom activities and events. Examples of some of these events are Orientation, Open House, Family Nights, Parent-Teacher conferences, fundraisers, etc.

### **Parent Responsibilities**

We, as parents, will support our children's learning in the following ways:

- Monitoring attendance.
- Making sure that homework is completed.
- Participating, as appropriate, in decisions relating to my children's education.
- Promoting positive use of my child's extracurricular time.
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.

- Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school’s School Improvement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the State’s Committee of Practitioners, the School Support Team or other school advisory or policy groups.

### **Student Responsibilities**

We, as students, will share the responsibility to improve our academic achievement and achieve the State’s high standards. Specifically, we will:

- Do our homework every day and ask for help when we need it.
- Read at least 30 minutes every day outside of school time.
- Give to our parents or the adult who is responsible for our welfare all notices and information received by us from our school every day.

### **Additional School Responsibilities**

Elydale Elementary School Faculty/Staff will:

1. Involve parents in the planning, review, and improvement of the school’s parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any school wide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school’s participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible

number of additional parental involvement meetings so that as many parents as possible are able to attend. The school will invite to this meeting all parents and/or guardians of children participating in Title I, Part A programs (participating students), and will encourage them to attend.

4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.

5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.

6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.

7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.

8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).



## **APPENDIX A**

List of committee members:

Edward Grabeel, Principal

Lisa Engle, Guidance Counselor

Alan Crockett, Title I Math

Holly Dean, Media Specialist

Diane Ayers, Parent

Misty Jackson, Parent

Donna Ingle, Parent

**Please sign below indicating that you have read the Parent Involvement/School-Parent Compact Plan and are aware of all rights and responsibilities contained therein:**

**Please return this page only to school.**

**Student Name** \_\_\_\_\_

**Parent Name** \_\_\_\_\_